### **Entry Dates**

**Open for Entries:** Monday 27<sup>th</sup> January

Deadline: Thursday 20<sup>th</sup> March

Judging 1-3 April

Award Ceremony: 23 April

### **Entry Fees**

Grassroots categories fee: £0

## **Entry Guidelines**

- To be eligible for the Grassroots categories the individual, club or activation being submitted should be related to the 2024-2025 season.
- Submissions can be entered in more than one category. It is advised to adjust your entry in accordance with each category synopsis.
- · Ensure your submissions have been properly spell checked before being entered.

### What Other Information Can I Find In This Pack?

- Written entry template
- How to upload supporting images and in what format?
- Uploading videos if shortlisted
- Payment Regulations & Guidlines

This template is designed to ensure you have all the relevant information to prepare your entries.

You must register and create your submissions on the entry site: https://womensfootballawards.awardsplatfor m.com/

# Template Section A – Entry details

Entering company name The entrant company is the business/association/football club that submits an entry. In the case of the entry being shortlisted this is the company being named on the shortlist. In the case of winning an award the entrant company is the named on the trophy.	
Entering individual name In the case of making the shortlist or winning an award the individual's name will be used in all marketing material and engraved on the trophy.	
Type of company What best describes the entering company's primary business? Sports agency, football club, brand, event agency, experiential agency, media agency, media owner, or consultancy.	
Football Club Name The name of the football club the submission relates to.	
What age group Is it an adult or youth grassroots club?	
Name of the local community What was village/town/city/region where the initiative was implemented	
Secondary contact (email address) Note: We will be contacting this person if we are unable to make contact with the person who originally submitted the entry	
Client name Who was the work produced for? What was the name of the client?	

## Template Section B – Submission details

Please be aware of the word count.

The information submitted will remain confidential until the end of the first round of judging. Once the Shortlist is announced, C Squared Networks Ltd – the owner of Festival of Women's Football Awards reserves the right to reproduce submitted material and summaries of entries for the awards promotion and its other events and publications. If you require your entry to be kept confidential, please contact the team upon entering.

Volunteer of the Year (max 500 words) What has the nominee done over the last 12 months that has seen them go beyond and above their normal volunteer duties? Tell us more about what they have been doing? Whether it is running the line every week, putting out the goals, writing match reports, marking the lines, guiding players, organising regular social meet ups for players. This person's volunteering will have a significantly positive impact on the team or the club.	
Volunteer endorsement (max 250 words) This should be a quote or testimonial from someone at the club endorsing the volunteer and their work.	

## Template Section C - Uploading Your Supporting Images

### **Images**

#### **1. Supporting Images**

You can upload two images of the campaign in action to support your entry.

- Image specifications: Upload JPEG, png or jpg files. The maximum file size is 10MB per image.
- The images may be of the person, club, activation, or the work.

#### 2. Shortlist Image

If your entry makes the shortlist, we would like to display an image on the website.

- This should be a hero image of the campaign.
- The image needs to be 365 x 365 pixels.
- DO NOT upload a presentation image, or an image that includes multiple lines of text as we may need to crop the image.